



Clubhouse Usage Check List

	IN		OUT	
	YES	NO	YES	NO
1. No damage to walls from tape, tacks, pushpins, etc.				
2. Floors cleaned – use only hot water to clean floors				
3. Bathrooms cleaned				
4. Kitchen area cleaned; Keurig cleaned and emptied of water				
5. Refrigerator/ Microwave/ Stove emptied and wiped down				
6. Tables and counter cleaned				
7. Furniture in original location; remotes returned to mantle				
8. Garbage removed				
9. Front door window cleaned				
10. Lights off (excluding security lights)				
11. Heat/ AC: Fan set to Auto, Room Temp Hold at 65 Winter, 77 Summer				
12. Windows locked and blinds closed				
13. Doors locked				
14. All upholstery and rugs free of crumbs and debris; no glitter				
15. Renter responsible to tell guests Clubhouse/Pool Rules				
16. Key returned				
17. Renter to bring own cleaning supplies				

PRE WALK THROUGH

Tuscany Homeowner Name (Please Print) Phone# Date of Event

Committee Member Name (Please Print) Phone# Date

POST WALK THROUGH

Tuscany Homeowner Name Phone# Date of Event

Committee Member Name Phone# Date